



Coolbellup Community School & Coolbellup Learning Centre
Joint Schools' Council
MINUTES 2nd March 2021
School Boardroom

Attendees: *Pauline Winrow (Principal CLC)*
Juliet Stratton (Staff Rep CLC)
Ray Knight (Principal CCS)
Donna Buckley (Parent Rep CCS)

Apologies: *Michaela Driessen (P&C Rep)*
Lina Castro (Parent Rep CLC)
Claire Suter (Community Representative)
Alex Robins (Staff Rep CCS)

Absent: *Nil*

Visitor: *Helen Gandossi*

Chair: *Ray Knight*
Minutes: *Juliet Stratton*

Meeting Opened: 9.10am

1.0 Welcome:

All members were welcomed to the meeting. Ray introduced Helen Gandossi (CCS MCS) as a guest to the meeting. Apologies were noted.

2.0 Minutes Previous Meeting:

That the minutes from December 1st 2020 be accepted as a true and correct record.

Moved: Pauline Winrow

Seconded: Ray Knight

Carried

3.0 Matters Arising from Previous Minutes:

Membership Process 2021:

Positions were advertised across both schools

Mrs Lina Castro to remain on Council for CLC, Ms Amanda Williams is the new CLC Parent representative.

Mrs Donna Buckley remains as CCS parent rep and Michaela Driessen is the new Parent rep for CCS.

CCS: Mr Alex Robbins continues as CCS staff rep.

It was further noted that there is no longer a position specific to a P&C representative.

No ballots were required.

4.0 Correspondence:

Nil

5.0 Corona Virus Update

Both schools' have updated staff on all processes etc. additional cleaners remain on site. The following is in place:

- Swimming was cancelled
- Assembly potentially being cancelled – numbers reduced and distancing
- Hygiene a focus across the schools
- Notifications to DoE and Health if any cases are confirmed
- CLC has a sign off for visiting therapists
- All precautions being taken to reduce student anxiety

6.0 Budgets 2021

Both schools tabled their budgets for the year.

Discussion held on playground spending.

Additional monies noted in CLC budget due to being the Network Principal and holding the Networks' funds.

Moved: "that the CLC and CCS budgets for 2021 being accepted as presented".

Moved: Donna Buckley

Seconded: Juliet Stratton

Carried

7.0 Hospitality

Brief discussion on the need to account for Hospitality in the budgets.

Moved: **That the CCS & CLC "That the Joint Schools' Council approve the ongoing budgeting of \$2000 CCS and \$500 CLC for the provision of hospitality throughout 2019 as part of both schools' ongoing marketing strategy."**

Moved: Ray Knight

Seconded: Donna Buckley

Carried

Mrs Gandossi left the meeting

8.0 Principal Reports –

8.1 CCS Ray Knight

Ray outlined the following -

- Play Pod Shed to house the free play equipment – this is being installed at the back of the UCA.
- Canteen stove being updated – requires a commercial size oven.
- NAPLAN happening soon
- IPS not being pursued at this stage
- School review this year Flu Vax for both schools being offered in May

8.2 CLC Pauline Winrow

Pauline tabled her report (see attached)

Main areas discussed included:

- Staffing: Workers' Compensation cases

Merit selection process for EAs – Contracts go out this week
LSL requirements for some staff

- ESSN Conference cancelled so SDD T2 will still be day one as conference will be online.
- Enrolments for 2021 looking positive at 42, have 8 students still to finalise admission.
- Playground: Tenders almost complete – hope to have start date during the holidays. See attached Report for further items.
- **Third Party Consent**
Ms Winrow tabled information regarding Third Party Consent – Schools are required to list all student used apps and packages. The Department has a process of deciding what consent is required i.e. Bulk Consent or Individual Consent.
Schools send out information on each package used. Parents/carers must provide consent in order for their child to use the package (e.g. Reading Eggs, Seesaw etc.)
Both schools have distributed their consent forms.

Moved: **“That the CCS & CLC Principals’ reports be accepted”**

Moved: *Donna Buckley*

Seconded: *Juliet Stratton*

Carried

9.0 General Business

10.0 Nil

8.0 Next Meetings: Week 5, Term 2 2021

Meeting Closed: 10.40am

Minutes Endorsed: _____ (Chairperson) Date: _____