

Coolbellup Learning Centre School Council MINUTES November 23rd 2023 School Boardroom

Attendees:	Pauline Winrow (Principal) Sarah Tower (Staff Rep) Charlotte Walters (Parent Rep)
Apologies:	Amanda Williams (Parent Rep) Claire Suter (Community Representative)
Vacant:	Nil
Chair: Minutes:	Pauline Winrow Sarah Tower

Meeting Opened: 9.05am

1.0 Welcome

Members were welcomed and apologies provided for Amanda Williams. It was noted that Amanda's son would be graduating this year so this would have been her last meeting. All members acknowledged Amanda's contributions to the Centre and to Council.

2.0 Attendance & Apologies Apologies tabled

3.0 Minutes from Previous Meeting

That the minutes of the previous meeting be accepted as a true and correct record". Moved S Tower Seconded C. Walters Carried

4.0 Business Arising from Previous Meeting

- 4.1 IEP Meeting Times: These were extended as requested a few parents took up longer meetings this offer will remain in place.
- 4.2 Faction Carnival a great success this will continue to be an integrated activity. The Centre will run the K-1 Tabloid Carnival.
- 4.3 Parent/Carer Morning Tea a Meet & Greet morning Tea will be organised for term 1.
- 4.4 It was noted that the Council Information section is now a standard item in the newsletter it will feature the main items of each meeting. One response was received asking how we can involve parents in a parent/child activity such as a 'Disco'. Council members liked the idea of such an event.

This was discussed and a range of issues around these types of events were mentioned. It was decided to put this on the agenda for next year.

5.0 Correspondence

Notification of the Centre's upcoming School Review – to take place in Term 2 – date yet to be set. The Review team will want to meet with Council members on the day. Pauline to forward previous ESAT report to Council Members.

6.0 Principal's Report

Ms Winrow tabled her report and spoke about:

- Staffing/Merit Selection processes underway
- Pre-Kindy negotiations to continue for this to run again in 2024.
- Staffing Issues Teacher Pool closes tonight. EA pool just closed. 2 new Permanent EAs, fixed term positions still to be allocated.
- Incursions/Excursions and Professional Learning REmida a great success.
- Enrolments for 2024 are in and the Centre is full with a waitlist. Average class sizes will be high at 9-10. Pauline outlined a plan to address support issues in classes with a new role for the Advanced EA's in supporting behaviour, additional EA time to support the ASD program and the Sensory Program.

"That the Principals' reports be accepted as presented" Moved: C Walters Seconded S Tower Carried

7.0 General Business

7.1 Contributions & Charges 2024

Amendments were made as outlined at the last meeting -It was agreed to move Cooking to its own area on the document.

That the 2024 Contributions and Charges Document as amended be accepted. Moved: C Walters Seconded: S Tower Carried

8.0 Urgent/Other Business

8.1 School Surveys: Principal tabled the results of both the staff and parent surveys.

It was noted that the Parent Survey had ben extended twice and advertised in the last three newsletters. There was a total of 4 responses. After discussion it was agreed to send home a paper copy of the survey and see how many are returned by the end of week 9.

18 Staff surveys were received from a possible 30 – mostly positive with key areas around staffing and support.

- 9.0 Next Meeting Date- TBC Term Week 7 2024
- 10.0 Close of Meeting 11.05am